



Notification pertaining to Request for Proposal for procurement of Information Rights Management (IRM) Solution

1. About NPCI

National Payments Corporation of India (NPCI) is a Company registered under Section 25 of the Companies Act, 1956 (corresponding to Section 8 of The Companies Act, 2013) with its Registered Office in Mumbai, India. NPCI was promoted by 10 banks in India under the aegis of the Indian Bank's Association with majority shareholding by Public Sector Banks. Presently 56 banks are shareholders of NPCI. Out of which 19 are Public Sector Banks (PSB), 17 Private Sector Banks, 3 Foreign Banks, 7 Multi State Cooperative Banks and 10 Regional Rural Banks.

The vision, mission and values of NPCI are: Vision - To be the best payments network globally, Mission - Touching every Indian with one or other payment services and to make our mission possible, we live and work by five core values: Passion for Excellence, Integrity, Customer Centricity, Respect and Collaboration.

2. Objective of this RFP:

NPCI intends to implement Information Rights Management (IRM) solution to not only prevent the loss of confidential data / sensitive data / customer information that could potentially leak out of the NPCI's network but also ensure that all the protected data once shared is auditable and track able.

3. Cost of the RFP

The Bidder shall bear all costs associated with the preparation and submission of its bid and NPCI will, in no case, be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

The Bidders can procure the RFP document from NPCI's office at Unit no. 202, 2nd floor, Raheja Titanium, CTS No. 201, Western Express Highway, Goregaon East, Mumbai 400 063, along with non-refundable amount of Rs. 11,800.00 (Rs Ten thousand plus GST@18%) in envelope A, payable in the form of Demand Draft/Pay Order from any scheduled commercial bank in India favouring "NATIONAL PAYMENTS CORPORATION OF INDIA" payable at Mumbai.

4. Due Diligence

The Bidders are expected to examine all instructions, terms and specifications stated in this RFP. The Bid shall be deemed to have been submitted after careful study and examination of this RFP document. The Bid should be precise, complete and in the prescribed format as per the requirement of this RFP document. Failure to furnish all information or submission of a bid not responsive to this RFP will be at the Bidders' risk and may result in rejection of the bid. Also the decision of NPCI on rejection of bid shall be final and binding on the bidder and grounds of rejection of Bid should not be questioned during/after the final declaration of the successful Bidder.

The Bidder is requested to carefully examine the RFP documents and the terms and conditions specified therein, and if there appears to be any ambiguity, contradictions, inconsistency, gap and/or discrepancy in the RFP document, Bidder should seek necessary clarifications by e-mail as mentioned in Section-1.

5. Ownership of this RFP

The content of this RFP is a copy right material of National Payments Corporation of India. No part or material of this RFP document should be published in paper or electronic media without prior written permission from NPCI.

6. Scope of Work

To install and configure Information Rights Management software solution at NPCI Data Center and DR center as per the proposed Bill of material

- Integrate the IRM solution with the NPCI's Active Directory system for authentication
- To enable 8 business unit to start protecting their sensitive documents (2 Training sessions to cover all the eight departments)
- To provide license for 200 identified users. These users are required to either protect information on their end-point machine or send protected emails.
- To configure Information Rights solution at Primary DC and Disaster Recovery site
- To configure Fileserver with pre-configured IRM policies. Enable Departments with Shared Folders per department
- Execute User Acceptance Test (UAT) for the IRM solution, i.e. Deployment of Client software on maximum up to 2 machines per department
- Bidder must provide SOP document for the solution
- Bidder should demonstrate compliance to Technical requirements documented in this document for the solution implemented.
- The bidder / OEM shall provide 24*7*365 basis post implementation technical support for the components supplied. Support center must be based in India.
- Implementation of the solution to be done by OEM directly. Resumes of the team members to be shared as part of RFP response.

Detailed scope of work will be provided in the RFP document.

7. Eligibility Criteria

The Eligibility Criteria are furnished below:

- i. The bidder is a Company registered under the Companies Act/ Partnership / LLP at least since last three years.
 - a. In case the bidder is the result of a merger / acquisition, at least one of the merging companies should have been in operation for at least 3 years as on date of submission of the bid.
 - b. In case the bidder is the result of a demerger / hiving off, at least one of the demerged company or resulting company should have been in operation for at least 3 years as on the date of submission of bid.
- ii. The bidder should have reported minimum annual turnover of Rs. 10 Crores as per audited financial statements in each of the last three financial years (i.e.2015-2016, 2016-2017 & 2017-2018) and should have reported profits (profit after tax) as per audited financial statements in at least two of last three financial years (i.e., 2015-2016, 2016-2017 & 2017-2018). In case audited financial statements for 2017-2018 are not ready, then management certified financial statement shall be considered for 2017-2018, however, this exception is not available in case of previous financial years. In case of a JV / Consortium / Strategic partnership, the bidder should have reported profits as per above criteria.
 - a. In case the bidder is the result of a merger / acquisition, due consideration shall be given to the past financial results of the merging entity for the purpose of determining the net worth, minimum annual turnover and profit after tax for the purpose of meeting the eligibility criteria; should the bidder be in operation for a period of less than 3 years. For this purpose, the decision of NPCI will be treated as final and no further correspondence will be entertained on this.

- b. In case the bidder is the result of a demerger / hiving off, due consideration shall be given to the past financial results of the demerged company for the purpose of determining the net worth, minimum annual turnover and profit after tax for the purpose of meeting the eligibility criteria; should the bidder be in operation for a period of less than 3 years. For this purpose, the decision of NPCI will be treated as final and no further correspondence will be entertained on this.
- iii. The bidder should be authorized to quote for the OEM products and support. Further, the bidder shall submit the declaration stating that bidder will not remain associated with this RFP in any other capacity as a part of distribution channel provided such bidder has become eligible for commercial evaluation as per this RFP.
- iv. The Bidder should not be currently blacklisted by any bank / institution in India or abroad.

8. Technical requirement: All the technical specifications/ requirements are mentioned in the RFP document.

9. Bid Schedule and Address

Sr. No.	Description	
1	Name of Project	RFP for procurement of Information Rights Management (IRM) Solution
2	Tender Reference Number	NPCI/RFP/2018-19/IT/04
3	Date of commencement of sale of bidding documents	24.08.2018
4	Last date and time for sale of bidding documents	03.09.2018
5	Last date of receiving vendor Pre-bid clarifications in writing	04.09.2018
6	Date and Time for Pre-bid Meeting	Not applicable
7	Last date and time for Bid Submission	19.09.2018 04.00 pm
8	Address for Sale of Bidding Document and Place of Bid Submission	Unit no. 202, 2nd floor, Raheja Titanium, CTS No. 201, Western Express Highway, Goregaon East, Mumbai 400 063
9	Date and Time of Eligibility & Technical bid Opening	19.09.2018 04.00 pm
10	Date and Time of Commercial Bid Opening	Will be through Reverse Auction
11	Name and Address for communication	VP & Head - IT Procurement National Payments Corporation of India, Unit no. 202, 2nd floor, Raheja Titanium, CTS No. 201, Western Express Highway, Goregaon East, Mumbai 400 063
12	Bid Related Queries	Satya Kanungo Contact: +91 8108108658 Email id: satya.kanungo@npci.org.in Girish Sawant Contact: +91 7045958844 Email id: girish.sawant@npci.org.in Prashant Awale Contact : +91 8108108650 Email id: prashant.awale@npci.org.in Benny Joseph Contact : +91 8108122844 Email Id: benny.joseph@npci.org.in Nolan Dsouza Contact : +91 7506446552 Email id: nolan.dsouza@npci.org.in
13	Bid cost	Rs. 11,800/- (Rs. 10,000/- plus GST @18 %)
14	Bid Security	Rs 5,00,000/- (Rs Five lakhs only)

Note:

1. Bids will be opened in the presence of the Bidders' representatives who choose to attend.
2. Commercial evaluation will be through Reverse Auction.